AM-LCD '05

Instruction for Oral Presentation

1.<u>Presentation Time</u>

*Keynote Paper:	30 min.	25 min. presentation	5 min. discussion
*Symposium Paper:	30 min.	25 min. presentation	5 min. discussion
*Special Session Paper:	25 min.	20 min. presentation	5 min. discussion
*Invited Paper:	25 min.	20 min. presentation	5 min. discussion
*Regular Paper:	20 min.	15 min. presentation	5 min. discussion
*Late-News:	15 min.	12 min. presentation	3 min. discussion

  Caution: Presentation over: Bell once; Discussion over: Bell twice

2.<u>Audio-Visual Equipment</u>
*Overhead projector and LCD projector (upon request when you submitted your summary)
*Microphones
*Projection laser pointer

3.<u>Viewgraphs for an Overhead Projector</u>
Since this workshop is primarily concerned with information display; we feel that the lecture viewgraphs must be of high quality.
*Use clear background transparencies to ensure the session room illumination enough to read the Digest.
*Since the screen in the workshop room is longer in the horizontal direction than in the vertical direction, the use of horizontal position of the viewgraph is encouraged.
*Avoid crowded texts.
*The use of color is encouraged.

4.<u>LCD Projector</u>
If you hope to do electrical presentation, which uses LCD projector, please follow this instruction.
*DOS/V machine is prepared by organizer (OS is Windows XP). It will be accepted to use hardware of speaker's own too.
*PC Card (type1 or type2), USB Memory and CD-ROM are acceptable.
*You can make contents of file with **Power Point Microsoft 2002 or 2003**. Files containing Macro Command can not be used to avoid computer virus infection.
*Pre-test your PC Card, USB Memory and CD-ROM at the Session Registration Desk to assure that it works. At this time, do NOT open the other files except for Power Point.
*In case that your fails to function at the pre-test, you are requested to use an Overhead Projector. **Please be sure to prepare viewgraphs for an Overhead projector in case of accident.**
***Organizer prepares PC operator during presentation.**

5.<u>Sign-in</u>
You are requested to sigh-in at the Session Registration Desk at least 30 minutes prior to your session start.
Please contact your session chairmen there.

<div align="right">AM-LCD '05 Program Committee</div>