

Instructions for Poster Presentation

The poster session will be held at “Lobby” on July 12, 2011.

1. Preparation of Material for a Poster

The success of a poster, as with a paper, depends primarily upon its content. However, the presentation technique significantly enhances interest and comprehension by the attendees. The theme of the paper should be grasped by an observer within a few seconds and more detailed information on methods and conclusions should be understandable within a few minutes. If the poster is of special interest to the viewer, he/she will ask questions or discuss the results with you.

The poster must basically tell the story by itself. Only essential text should be given, and diagrams, graphs or photos can be included. Plan your text and graphics so that visual contrast is high. Lettering should be large enough for reasonable visibility.

2. Panel and Mounting

The size of the panel available for your presentation is 0.9m (W) × 2.1m (H). The paper number will be mounted on the top of the panel by the Secretariat. The size of the poster should be 0.8m (W) × 1.8m (H). And the title of the paper, author(s)' name(s) and affiliation(s) should be written at the top part of the poster. All materials are to be mounted by yourself with thumbtacks which are available at your presentation area. **Please remember to take the materials you use (e.g. thumbtacks).** No paste, glue or staples are permitted.

3. Sign-in

You are requested to sign-in at the Session Registration Desk at least 30 minutes prior to your session start.

4. Attendance at Your Poster

The author is asked to be in attendance at the poster for the whole session. You may find it useful to have a tablet and pen with you for explanations and notes in respect to discussions with interested parties. Handouts are encouraged. A table can be provided if you require. Presence of author(s) at the poster during core time (16:50-17:50) is requested. During Poster session, please put on Red Flower handed by the Secretariat with insight.

5. Preparation and Remove

The poster panels are available from **11:00 on July 12, 2011**. You should remove your poster from the panel immediately after the session. Otherwise poster material will be removed and disposed by the Secretariat.

6. Other Requirements

A power (100v 50Hz, 200VA max) will be available for your presentation if you requested one when you submitted your paper. If you would like to change your requirement, please contact the Secretariat (amfpd@atecs.co.jp).