Instructions for Oral Presentation

0. Oral Presenter Reception

All presenters must be checked at Oral Presenter Reception in your presentation day. It locates near the entrance of the site (Avanti 9th Floor). In addition, you are requested to sign-in at Presenter reception **at least 30 minutes prior to your session start.**

1. Presentation Time

*Keynote:	30 min.	(25 min. presentation + 5 min. discussion)
*Symposium:	30 min.	(25 min. presentation + 5 min. discussion)
*Invited:	25 min.	(20 min. presentation + 5 min. discussion)
*Regular:	20 min.	(15 min. presentation + 5 min. discussion)
*Late-News:	15 min.	(12 min. presentation + 3 min. discussion)

Caution: Presentation over: Bell once; Discussion over: Bell twice

2. Audio-Visual Equipment

*Data projector (XGA)
*Microphones
*Projection laser pointer

3. Data Projector

*Windows 7 PC is prepared by organizer. It will be accepted to use hardware of speaker's own, too.
  Please reconfirm that output signal of your PC is set to be **"1024 x 768"(XGA)**.
  "Wide" format, such as WXGA, WVGA, will <u>NOT</u> be accepted by the data projector.
*USB Memory is acceptable.
*You can make contents of presentation file with **Power Point Microsoft 2010**.
  Files containing Macro Command can not be used to avoid computer virus infection.
*Pre-test your USB Memory/PC at the Session Registration Desk to assure that it works.
  At this time, do NOT open any other files except the Power Point presentation file.
* In case of using your own PC, we ask you to **check the connection with Projector in advance during brake time**.

4. Author Interviews

All oral presenters are required to attend in Author interviews. Please check the following schedule.

July 1, 2015: 17:25-17:55 at Lobby (Avanti, 9th Floor)
July 2, 2015: 15:05-15:35 at Lobby (Avanti, 9th Floor)
July 3, 2015: 16:00-16:30 at Lobby (Avanti, 9th Floor)

AM-FPD '15 Program Committee