

AM-FPD 19

THE 26TH INTERNATIONAL WORKSHOP ON ACTIVE-MATRIX FLATPANEL DISPLAYS AND DEVICES
—TFT Technologies and FPD Materials—

Instructions for Oral Presentation

0. Oral Presenter Reception

All presenters must be checked at Oral Presenter Reception in your presentation day. It locates near the entrance of the site (Avanti 9th Floor). In addition, you are requested to sign-in at Presenter reception **at least 30 minutes prior to your session start.**

1. Presentation Time

| | | |
|---------------------|---------|--|
| *Keynote: | 30 min. | (25 min. presentation + 5 min. discussion) |
| *Special Symposium: | 40 min. | (35 min. presentation + 5 min. discussion) |
| | 30 min. | (25 min. presentation + 5 min. discussion) |
| *Symposium: | 30 min. | (25 min. presentation + 5 min. discussion) |
| *Invited: | 25 min. | (20 min. presentation + 5 min. discussion) |
| *Regular: | 20 min. | (15 min. presentation + 5 min. discussion) |
| *Late-News: | 15 min. | (12 min. presentation + 3 min. discussion) |

Caution: Presentation over: Bell once; Discussion over: Bell twice

2. Audio-Visual Equipment

- *Data projector (XGA)
- *Microphones
- *Projection laser pointer

3. Data Projector

- *Windows 10 PC is prepared by organizer. It will be accepted to use hardware of speaker's own, too.
Projection screen format is 16:9 for presentation. The format of 4:3 is also acceptable.
- *Both of VGA and HDMI connectors can be used to connect.
- *USB Memory is acceptable.
- *You can make contents of presentation file with **Power Point Microsoft 2016**.
Files containing Macro Command can not be used to avoid computer virus infection.
- *Pre-test your USB Memory/PC at the Session Registration Desk to assure that it works.
At this time, do NOT open any other files except the Power Point presentation file.
- * In case of using your own PC, we ask you to **check the connection with Projector in advance during break time.**