## Instructions for Poster Presentation

*The poster session will be held at Mariage Grande "Ambrosia" "Freesia" on July 4, 2019.*

### 0. Poster Presenter Reception

All presenters must be checked at Poster Presenter Reception. It locates at the entrance of the site (Mariage Grande "Ambrosia" "Freesia", Avanti 8th Floor), and **opens during 14:00-16:00, July 4, 2019.** At the same time, you will be handed "Poster Presenter Kit", including **Red flower** which should be put on during Poster session.

### 1.Preparation of Material for a Poster

Success in poster presentation depends primarily upon poster content, as you know. However, presentation technique significantly enhances interest and comprehension of attendees. The theme of the paper should be grasped by an observer within a few seconds, and more detailed information on methods and conclusions should be understandable within a few minutes. If the poster is of special interest to viewers, they will ask questions or discuss the results with you.

The poster must basically tell the story by itself. Only essential text should be given, and diagrams, graphs or photos can be included. Plan your text and graphics so that visual contrast should be high. Lettering should be large enough for reasonable visibility.

### 2.Panel and Mounting

The size of the panel available for your presentation is 0.9m (W)×2.1m (H). The paper number will be mounted on the top of the panel by the Secretariat. The size of the poster should be 0.8m (W)×1.8m (H). The title of the paper, author(s), name(s) and affiliation(s) should be written at the top part of the poster. All materials are to be mounted by yourself with thumbtacks which are available at your presentation area. **Please remember to prepare the materials you use (e.g. thumbtacks).** No paste, glue or staples are permitted.

3.Attendance at Your Poster

   The author is asked to be in attendance at the poster for the whole session. You may find it useful to have a tablet and pen with you for explanations and notes in respect to discussions with interested parties. Handouts are encouraged. A table can be provided if you require.

   **Presence of author(s) at the poster during core time is requested.** During Poster session, **please put on Red Flower handed by the Secretariat**.

The core time is divided into two groups (**Group A and Group B**), where the grouping is made by your program No.(e.g. "P-10"). Please check your core time and room, referring to the following lists.

Please note. Poster sessions will be held at 2 venues.

| | *Room "Ambrosia"* | | | *Room "Freesia"* | | | |
|---|---|---|---|---|---|---|---|
| *Group A:* | P-1 | P-3 | P-20 | P-5 | P-7 | P-9 | P-L1 |
| *Core time* | P-22 | P-24 | P-26 | P-11 | P-13 | P-15 | P-17 |
| *16:00-17:00* | P-28 | P-30 | | P-L3 | P-L5 | | |

| | *Room "Ambrosia"* | | | *Room "Freesia"* | | | |
|---|---|---|---|---|---|---|---|
| *Group B:* | P-2 | P-19 | P-21 | P-4 | P-6 | P-8 | P-10 |
| *Core time* | P-23 | P-25 | P-27 | P-L2 | P-12 | P-14 | P-16 |
| *17:00-18:00* | P-29 | P-L6 | | P-18 | P-L4 | | |

4.Preparation and Remove

   The poster panels are available from **14:00 on July 4, 2019.** You should remove your poster from the panel immediately after closing the session (18:00). Otherwise, poster material will be removed and disposed by the Secretariat.

5.Other Requirements

A power (100V 60Hz, 200VA max) will be available for your presentation according to the requirement on submitting your paper. If you would like to change your requirement, please contact the Secretariat (secretariat@amfpd.jp) by June 20.

AM-FPD '19 Program Committee