

AM-FPD 18

THE 25TH INTERNATIONAL WORKSHOP ON ACTIVE-MATRIX FLATPANEL DISPLAYS AND DEVICES
—TFT Technologies and FPD Materials—

Last-Minute Information

1. Technical Sessions

1) Presentation Time

	Total	Presentation	Discussion
Keynote	30 min.	25 min.	5 min.
Special Symposium	40 min.	35 min.	5 min.
Symposium	30 min.	25 min.	5 min.
Invited	25 min.	20 min.	5 min.
Oral	20 min.	15 min.	5 min.
Poster	15:50 – 18:15, July 5 *Check your allotted core time		
Late News	15 min.	12 min.	3 min.

BELL: Once: End of the presentation time, Twice: End of the discussion time

2) For Oral Presenter

All oral presenters must be checked at Oral Presenter Reception **not less than 30 minutes prior to your session start**. In addition, you are required to **bring your data file in USB** and upload your presentation file to our PC (except using your own PC). Your presentation file is operated by yourself during your presentation. You are asked to stand by in the Next Speaker's Seat 15 min. before your presentation. And you are requested to join Author Interviews on your presentation day. Enjoy discussions with visitors in front of the desk with your program No.

3) For Poster Presenter

All poster presenters must be checked at Poster Presenter Reception **during 14:00-16:00, July 5** And please receive "Poster Presenter Kit" at the Reception. **Please check your core time for presentation.**

You can set up your posters as follows:

Poster Presenter Reception:	Entrance of Mariage Grande "Glove" (Avanti, 8th Floor)
Place:	:Mariage Grande "Glove" (Avanti, 8th Floor)
Setup Time	:14:00-15:50, Thursday, July 5
Poster Session	:15:50-18:15, Thursday, July 5
Group A Core time	:16:15-17:15
Group B Core time	:17:15-18:15
Poster Size (max.)	:800cm (W) x 1800cm (H)
Board Size	:900cm (W) x 2100cm (H)

Each poster should be labeled at the top with the title, the name of the author(s) and the name of the institution(s), where the research was carried out. Please note that your poster materials should be cleared away immediately after the session. Otherwise they will be removed and disposed by the Secretariat.

Presence of author(s) at the poster during core time is requested. During Poster session, please **put on Red Flower** handed by the Secretariat. **Schedule of some authors is changed. Please check your schedule again.**

Group A: Core time 16:15-17:15

P-1	P-3	P-5	P-7	P-9	P-10	P-12	P-15
P-17	P-20	P-22	P-24	P-27	P-29	P-L3	P-L5
P-L7	P-31	P-L8	P-34	P-36	P-38	P-40	P-L9

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Group B: Core time 17:15-18:15

P-2	P-4	P-6	P-8	P-L1	P-11	P-14	P-16
P-19	P-21	P-23	P-26	P-28	P-L2	P-L4	P-L6
P-30	P-32	P-33	P-35	P-37	P-39	P-42	P-L10

2. Name Tag

The name tag is distinguished by color. Please put it on during the workshop.

	Invited	Oral	Poster	Attendee
Name Tag	Blue	Green	Red	Black
Flower	—	—	Red	—

In addition, **this Name tag is the pass for Banquet**. Please show your Name Tag to AM-FPD staff in entering Banquet room; Mariage Grande “Glove” (Avanti, 8th Floor).

3. Move to Mariage Grande “Glove”

Banquet (July 4) and Poster Session (July 5) are held at Mariage Grande “Glove” (Avanti, 8th Floor). You can not directly go to Mariage Grande “Glove” with the elevator from the Hall. So we open the exterior stairway for a limited time on both days. As the Hall is closed after moving to Mariage Grande “Glove”, you cannot enter the Hall. **We ask you to make sure not to forget anything in the Hall.**

	Session Time	The exterior stairway Opens	The Hall Closes
Banquet, July 4	18:30-20:30	18:00-18:30	at 18:30
Poster Session, July 5	15:50-18:15	14:00-16:00	at 16:00

4. Endorsement Letter

The endorsement letters to IEEE Journal Electron Device Society (J-EDS) or ECS Journal Solid State Science and Technology (JSS) will be issued for excellent papers, which are chosen at our internal rating processes by AMFPD program committees.

Please select which journal you wish getting the endorsement letter when you submit a paper to AM-FPD.

- 1) Endorsement letters will be issued to excellent papers from the AM-FPD committee after AM-FPD'18 workshop is held.
- 2) After you receive the endorsement letter,
 - Please attach your paper of AM-FPD'18 and the endorsement letter when submitting your manuscript to each journal,
 - You make sure to add in your reference list when you reuse the contents (figures / tables) used in your paper of AM-FPD'18.

Your ID and password are required to be registered before submitting your manuscript to each journal.

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4. Lunch

There are food malls in the first basement of Avanti (this building), and JR Kyoto Station Building “ASTI ROAD”. Please refer to the handout, “Locations for Lunch”.

5. Bank

Kyoto Chuo Shinkin Bank and **Postal Savings** are located near Ryukoku Univ. Avanti Kyoto Hall.

Kyoto Chuo Shinkin Bank is located on the 1st floor of next Tower (Hotel “Keihan Kyoto” side) of Avanti Building.

Kyoto Chuo Shinkin Bank ATM offers to get a cash advance on your credit card (VISA / AMEX / Diners).

6. Consideration

- a. At the Lobby, you can only drink. In the Hall, no food or drink is allowed.
- b. Please refrain from smoking except in the designated smoking areas.
- c. Do not take photos with the flash and the shutter sound in order to disturb the presentation in AM-FPD'18.
- d. No sleep during the workshop!